

# Computing and Digital

## Level 2 Award in Digital and IT Skills

**Campus:** North Notts College - Worksop Campus

**Code:** W04AC05

**Type:** Part Time

### About This Course

This adult course is designed for learners who want to build confidence in using digital devices and everyday IT tools. You will develop practical skills for work, study, and daily life, with a focus on using technology safely, effectively, and productively. The programme is ideal for adults who want to improve their digital knowledge, return to learning or prepare for further study in computing and IT.

### What Will I Study?

You will study key digital and IT skills, including :

- Using digital devices and common IT software
- Creating, editing and formatting documents
- Working with spreadsheets and simple formulas
- Managing files and information effectively
- Using email, internet search and online tools safely
- Understanding online safety, security and digital communication

### Why Study Here?

Develop practical digital skills in a supportive adult learning environment, including:

- Hands on learning linked to real life tasks
- Experienced staff who support learners step by step
- A welcoming environment for adults returning to education
- Skills that support work, further study and everyday confidence

## Entry Requirements

There are no formal requirements for this course. It is suitable for adults who want to improve their digital confidence and IT skills

## How To Apply

You can apply using our online application form and clicking the **Apply Now** button at the top of this page.

For more information support with your enquiry or application please contact Student Services by emailing [contact@nnc.ac.uk](mailto:contact@nnc.ac.uk) [mailto:contact@nnc.ac.uk] or by calling **01909 504500**.

### PLEASE NOTE

We make every effort to ensure information within our online course directory is accurate and a true representation of the courses we are offering in 2026-27. However we do reserve the right to make changes if necessary.

**Last updated:** 28th April 2026