

# Business, Accounting & Retail

## T Level Management and Administration

**Campus:** North Notts College - Worksop Campus

**Code:** W12TP02

**Level:** 3

### About This Course

This T Level is a career focused programme for learners who want to work in finance, accounting, banking, and business services. It combines academic study with real business experience so you develop the knowledge, skills, and professional behaviours needed to work in financial and commercial environments.

### What Will I Study?

You will study a range of topics, including:

- Management and Administration
- Business Improvement
- Business and commercial awareness
- Project Management
- Communication
- Collaboration
- Problem Solving
- Undertaking Research
- Reflective Practice

### Entry Requirements

Achieved Grade 4 (C) in 5 subjects including English and Maths

## How To Apply

You can apply by using our online application form and clicking the **Apply** button at the top of this page. For more information or support, please contact Student Services by emailing [contact@nnc.ac.uk](mailto:contact@nnc.ac.uk) [mailto:info@rotherham.ac.uk] or by calling **01909 504500**.

## What Courses Can I Progress Onto?

- Leadership and Management
- Marketing
- Finance
- Project Management

## Additional Information

A 315-hour (45 day) minimum industry placement

### PLEASE NOTE

We make every effort to ensure information within our online course directory is accurate and a true representation of the courses we are offering in 2025-26. However, we do reserve the right to make changes if necessary.

**Last updated:** 28th January 2026