



**ROTHERHAM  
COLLEGE**

OF ARTS AND TECHNOLOGY

Part-time  
courses  
Starting from  
January 2010

Call 08080 722777  
[www.rotherham.ac.uk](http://www.rotherham.ac.uk)



# Be inspired and learn something new.

With the New Year beginning there is no better time to invest in your future and enrol on a part-time course.

Taking one of our courses can help build your skills, develop your knowledge and provide you with the inspiration to succeed. Investing in your learning at any level will help build your confidence and provide you with the determination to grow. Your achievement can bring new opportunities allowing you to progress and develop further in life.

**Locations**  
**RVC – Rother Valley Campus**  
**TCC – Town Centre Campus**

CODE	TITLE	LEVEL	BOARD	DURATION	DAY	TIME	START DATE	WEEKS	HOURS PER WEEK	TUITION FEE	AWARDING BODY FEE	LOCATION	CONCESSIONS AVAILABLE	ADDITIONAL TUTOR GUIDANCE
<b>Apple Academy Courses</b>														
PA019AT	Apple Academy Aperture Introduction	Level 1	College	10 Wks	Tue	18:00	12/01/2010	10	1:00	£75	None	TCC	No	No
PA020AT	Apple Academy iLife Introduction	Level 1	College	10 Wks	Wed	18:00	13/01/2010	10	1:00	£75	None	TCC	No	No
<b>Art and Design</b>														
PA101AT	Ceramics	Mixed Ability	College	8 Wks	Wed	19:00	27/01/2010	8	1:30	£70	None	TCC	No	No
PA163AT	Ceramics	Mixed Ability	College	8 Wks	Wed	19:00	28/04/2010	8	1:30	£70	None	TCC	No	No
PA035AT	Design & Make Clothing	Mixed Ability	College	8 Wks	Wed	19:00	27/01/2010	8	1:30	£70	None	TCC	No	No
PA036AT	Design & Make Clothing	Mixed Ability	College	8 Wks	Wed	19:00	28/04/2010	8	1:30	£70	None	TCC	No	No
PA040AT	Intro to Photography	Mixed Ability	College	8 Wks	Wed	18:00	27/01/2010	8	1:30	£70	None	TCC	No	No
PA041AT	Intro to Photography	Mixed Ability	College	8 Wks	Wed	18:00	28/04/2010	8	1:30	£70	None	TCC	No	No
PA244AT	Jewellery Making	Mixed Ability	College	8 Wks	Wed	19:00	27/01/2010	8	1:30	£70	None	TCC	No	No
PA164AT	Jewellery Making	Mixed Ability	College	8 Wks	Wed	19:00	28/04/2010	8	1:30	£70	None	TCC	No	No
PA162AT	Life Drawing	Mixed Ability	College	8 Wks	Wed	19:00	27/01/2010	8	1:30	£70	None	TCC	No	No
PA161AT	Life Drawing	Mixed Ability	College	8 Wks	Wed	19:00	28/04/2010	8	1:30	£70	None	TCC	No	No
PA106AT	Painting & Drawing	Mixed Ability	College	8 Wks	Wed	19:00	27/01/2010	8	1:30	£70	None	TCC	No	No
PA105AT	Painting & Drawing	Mixed Ability	College	8 Wks	Wed	19:00	28/04/2010	8	1:30	£70	None	TCC	No	No
PA143AT	Patchwork, Quilting & Creative Textiles	Mixed Ability	College	8 Wks	Thu	19:00	28/01/2010	8	1:30	£70	None	TCC	No	No
PA144AT	Patchwork, Quilting & Creative Textiles	Mixed Ability	College	8 Wks	Thu	19:00	29/04/2010	8	1:30	£70	None	TCC	No	No
PA166AT	Photoshop	Mixed Ability	College	8 Wks	Wed	19:00	27/01/2010	8	1:30	£70	None	TCC	No	No
PA167AT	Photoshop	Mixed Ability	College	8 Wks	Wed	19:00	21/04/2010	8	1:30	£70	None	TCC	No	No

ome art and design courses will require students to pay for equipment as they go. For example paper, film, developing chemicals etc.

<b>Counselling and Care</b>														
PM301BT	Intro to Interpersonal Skills and Counselling Skills	Level 1	NOCN	17 Wks	Tue	09:15	23/02/2010	17	3:00	£82	£27	TCC	Yes	Yes
EM302BR	Counselling Skills Certificate	Level 2	NCFE	17 Wks	Wed	17:00	24/02/2010	17	3:00	£135	£60	RVC	Yes	Yes
EM302BT	Counselling Skills Certificate	Level 2	NCFE	17 Wks	Wed	17:30	24/02/2010	17	3:00	£135	£60	TCC	Yes	Yes
PM302CT	Counselling Skills Certificate	Level 2	NCFE	17 Wks	Wed	09:30	24/02/2010	17	3:00	£135	£60	TCC	Yes	Yes
EK101BR	Home Based Care Unit 1 Childminding Intro Diploma	Level 3	CACHE	6 Wks	Tue	18:30	23/02/2010	6	2:30	£94	£30	RVC	No	Yes
EK099BR	Paediatric First Aid	Level 2	FAI	5 Wks	Mon	18:30	11/01/2010	5	2:30	£60	£15	RVC	No	No
EK099CR	Paediatric First Aid	Level 2	FAI	5 Wks	Mon	18:30	01/03/2010	5	2:30	£60	£15	RVC	No	No

Please note: if you want to improve your Literacy or Numeracy (Maths and English), why not take advantage of the many FREE courses on offer at times and days across the week- ring us to find out more.

CODE	TITLE	LEVEL	BOARD	DURATION	DAY	TIME	START DATE	WEEKS	HOURS PER WEEK	TUITION FEE	AWARDING BODY FEE	LOCATION	CONCESSIONS AVAILABLE	ADDITIONAL TUTOR GUIDANCE
<b>Engineering</b>														
EE111ET	IEE 17th Edition Wiring Regulations (C&G 2382-10)	Level 3	CG	10 Wks	Wed	18:00	03/03/2010	10	2:30	£200	£37	TCC	Yes	No
TG793ER	Occupational Health & Safety	Level 3	NCFE	Up to 52 wks	NA	NA	NA	NA	NA	£890	£110	Work Based	T2G	Yes
TG001ER	Business Improvement Techniques	Level 2	EAL	Up to 52 wks	NA	NA	NA	NA	NA	£880	£115	Work Based	T2G	Yes
TG002ER	Business Improvement Techniques	Level 3	EAL	Up to 52 wks	NA	NA	NA	NA	NA	£980	£115	Work Based	T2G	Yes
T2G - Train to Gain funding (full and partial) subject to eligibility														
<b>Literacy and Numeracy</b>														
EL454AT	Maths GCSE Jan Start Nov Exam	Level 2	AQA	2 Yrs	Wed	18:00	13/01/2010	22	3:00	£242	£26	TCC	Yes	No
PL454AR	Maths GCSE Jan Start Nov Exam	Level 2	AQA	2 Yrs	Mon	09:15	11/01/2010	20	3:00	£242	£26	RVC	Yes	No
EM003JT	English Language (Jan Start)	Level 2	AQA	29 Wks	Mon	18:00	04/01/2010	29	3:00	£242	£26	TCC	Yes	No
PR105AT	Adult Literacy	Level 1	CG	5 Wks	Various	Various	Various	5	2:00	Free	None	TCC	Yes	Yes
PR107AT	Adult Literacy	Level 2	CG	5 Wks	Various	Various	Various	5	2:00	Free	None	TCC	Yes	Yes
PR106AT	Adult Numeracy	Level 1	CG	5 Wks	Various	Various	Various	5	2:00	Free	None	TCC	Yes	Yes
PR108AT	Adult Numeracy	Level 2	CG	5 Wks	Various	Various	Various	5	2:00	Free	None	TCC	Yes	Yes
<b>Management</b>														
PG421JR	First Line Management Award	Level 3	ILM	11 Wks	Mon	17:30	11/01/2010	11	3:00	£94	TBA	RVC	Yes	Yes
PG425JR	First Line Management Certificate	Level 3	ILM	1 Yr	Mon	17:30	11/01/2010	30	3:00	£380	TBA	RVC	Yes	Yes
PG450JR	Management Studies Prof Award Eve	Level 5	EDEXCEL	2 Yrs	Mon	17:00	11/01/2010	15	4:00	£242	£125	RVC	Yes	Yes
PG451JR	Management Studies Prof Certificate Eve	Level 5	EDEXCEL	2 Yrs	Mon	17:00	11/01/2010	30	4:00	£484	£125	RVC	Yes	Yes
<b>Teaching</b>														
PG100AR	Prepare to Teach in the Lifelong Learning (PTLLS) #	Level 3	CG	15 Wks	Wed	17:30	27/01/2010	15	3:30	£151	£55	RVC	Yes	Yes
PG100DT	Prepare to Teach in the Lifelong Learning (PTLLS) #	Level 3	CG	15 Wks	Wed	17:30	27/01/2010	15	3:30	£151	£55	TCC	Yes	Yes
PG100HT	Prepare to Teach in the Lifelong Learning (PTLLS) #	Level 3	CG	2 Wks	Wed, Thu, Fri	09:30	03/02/2010	2	15:00	£151	£55	TCC	Yes	Yes
PG113ER	Teaching in Lifelong Learning Sector Diploma (DTLLS)	Level 4/5	CG	2 Yrs	Wed	18:00	03/02/2010	32	3:00	£600*	None	RVC	Yes	Yes
PG113CT	Teaching in Lifelong Learning Sector Diploma (DTLLS)	Level 4/5	CG	2 Yrs	Mon	11:15	25/01/2010	27	4:45	£600*	None	TCC	Yes	Yes
PG113BT	Teaching in Lifelong Learning Sector Diploma (DTLLS)	Level 4/5	CG	2 Yrs	Tue	16:15	19/01/2010	27	4:45	£600*	None	TCC	Yes	Yes
PG105BT	Teaching English (Literacy) Dip in the Lifelong Learning Sector	Level 4/5	CG	1 Yr	Tue	13:00	19/01/2010	32	3:30	£364	£123	TCC	Yes	Yes
PG110CT	Assessor Award (A Unit)	Level 3	CG	1 Yr	Flexible	Flexible	07/01/2010	30	Flexible	£172	£30	TCC/RVC	Yes	Yes
PG110DT	Assessor Award (A Unit)	Level 3	CG	1 Yr	Flexible	Flexible	01/04/2010	30	Flexible	£172	£30	TCC/RVC	Yes	Yes
PG111BT	Verification Award (V Unit)	Level 4	CG	1 Yr	Flexible	Flexible	07/01/2010	30	Flexible	£172	£30	TCC/RVC	Yes	Yes
PG111CT	Verification Award (V Unit)	Level 4	CG	1 Yr	Flexible	Flexible	01/04/2010	30	Flexible	£172	£30	TCC/RVC	Yes	Yes

\*Depending on your circumstances a grant can be claimed from Student Finance England to go towards or cover this cost.

# Prepare to Teach in the Lifelong Learning (PTLLS) course can be tailor made to suit employer needs, with a variety of starting dates, times and modes of delivery please contact the College for further details.

<b>Text Processing</b>														
PJ100JT	Award In Text Processing	Level 1	OCR	20 Wks	Wed	17:30	06/01/2010	20	3:00	£177	£24	TCC	Yes	No
PJ200JT	Award In Text Processing	Level 2	OCR	20 Wks	Wed	17:30	06/01/2010	20	3:00	£177	£28	TCC	Yes	No

## Enrolment times

Our enrolment points are open daily Monday- Friday from 9am to 4pm. For details of evening opening times during January, please visit our website at [www.rotherham.ac.uk](http://www.rotherham.ac.uk) or call 08080 722777.

## Fees

Some people may be eligible for fee concessions (free tuition) due to their circumstances. To find out if you qualify, please ring 08080 722777 and speak to one of our advisors. All fees stated apply to 'home' students only.

## Payments

Payments may be made by cheque, debit card or credit cards- and there are no charges for using your card to pay.

## Instalments

We offer an instalments service if your course fees are over £150. Please call to enquire about details. A deposit and standing order are required.

**Please Note: We provide comprehensive advice and guidance for all students prior to starting all courses. Courses marked 'Yes' in the Additional Tutor Guidance column require specialist guidance from a course tutor.**

All information is correct at the time of going to print. The College reserves the right to make amendments and changes to published information where necessary.

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# In your time and at your convenience

Distance learning is the ideal way to fit studying around your existing commitments, you can learn from anywhere at any time or day. You will not need any time off work to attend college making studying easier for you to juggle around work and everyday life.

## Distance Learning

CODE	TITLE	LEVEL	BOARD	DURATION	DAY	TIME	START DATE	WEEKS	HOURS PER WEEK	TUITION FEE	AWARDING BODY FEE	LOCATION	CONCESSIONS AVAILABLE	ADDITIONAL TUTOR GUIDANCE
Distance Learning														
D8701AD	Certificate in Palliative Care NVO	Level 3	NCFE	16 Wks	Distance	Distance	Ongoing	16	0:39	£40	None	RVC	Yes	Yes
D8628AD	Dementia Awareness	Level 2	NCFE	16 Wks	Distance	Distance	Ongoing	16	0:30	£25	None	RVC	Yes	No
D8662AD	Drug Awareness	Level 2	NCFE	20 Wks	Distance	Distance	Ongoing	20	0:30	£25	None	RVC	Yes	No
D8668AD	Equality and Diversity	Level 2	NCFE	12 Wks	Distance	Distance	Ongoing	12	0:38	£25	None	RVC	Yes	No
TBC	Infection Control	Level 2	NCFE	12 Wks	Distance	Distance	Ongoing	12	0:38	£25	None	RVC	Yes	No
D8665BD	Nutrition and Health	Level 2	NCFE	12 Wks	Distance	Distance	Ongoing	12	0:38	£25	None	RVC	Yes	No
D8624AD	Occupational Health and Safety	Level 2	NCFE	16 Wks	Distance	Distance	Ongoing	16	0:30	£25	None	RVC	Yes	No
TBC	Prevention and Control of Infection	Level 2	NCFE	12 Wks	Distance	Distance	Ongoing	12	0:38	£25	None	RVC	Yes	No
D8664AD	Safeguarding Children	Level 2	NCFE	12 Wks	Distance	Distance	Ongoing	12	0:34	£25	None	RVC	Yes	No
D8626BD	Safe Handling of Medicines	Level 2	NCFE	20 Wks	Distance	Distance	Ongoing	20	0:30	£25	None	RVC	Yes	No
D8629AD	Conflict Management	Level 2	NCFE	12 Wks	Distance	Distance	Ongoing	12	0:30	£35	None	RVC	Yes	No
D8637AD	Nutrition and Exercise	Level 2	NCFE	12 Wks	Distance	Distance	Ongoing	12	0:30	£35	None	RVC	Yes	No

# Apprenticeships

Earn while you learn

Are you eager to be employed and start working?

An apprenticeship could be the answer. As an apprentice you will start work and learn through hands on experience while earning a wage and learning new skills and knowledge to achieve nationally recognised qualifications.

Apprenticeships are available in

- Accountancy
- Business Administration
- Care
- Catering and Hospitality
- Children's Care Learning and Development
- Creative Arts
- Customer Service
- Hairdressing
- Retail

### Engineering

- Electrical Engineering
- Engineering Maintenance
- Engineering Mechanical Manufacturing
- Fabrication and Welding
- Vehicle Maintenance and Repair

### Construction

- Decorative Occupations
- Plastering
- Plumbing
- Trowel Occupations
- Wood Occupations

To find out more on apprenticeships

call 08000 890909 or visit [www.rotherham.ac.uk](http://www.rotherham.ac.uk)

